Purba Bardhaman Zilla Parishad
Court Compound, 713101
Engineering wing
Email: bzp.dist.engg@gmail.com.

Memo No. - DE/NIQ/1356 **Date:-** 03/11/2026

NOTICE INVITING QUOTATION

For and on behalf of the Purba Bardhaman Zilla Parishad, the District Engineer, invites sealed item wise Rate offer in prescribed pro-forma for "Supply & Arrangement of a mobile phone for the Official use of the Secretary, Purba Bardhaman Zilla Parishad" from reputed and resourceful agencies/dealers/ distributors having experience in executing similar type of work. Necessary valid tax clearance certificates, Pan Card, GSTIN, and Trade License are to be shown at the time of application for obtaining necessary schedule which will be made available on all working days during office hours on application. Offer should also take into consideration all aspect before quoting their rate. No man, machineries & materials will be issued by the department for the same. Item wise rate (Below/Above/At par) should be given in the blank space of the Schedule of rates(Financial Proposal) along with 'letter head' of the bidder/offerer. Quotaioners are also requested to be present at the time of opening of offer. The said work completed positively in all respect within Seven(07) days days from the date of issue of order. Purba Bardhaman Zilla Parishad reserves the right to accept or cancel the work. Successful bidder should have required to execute an agreement in Non-Judicial Stamped paper worth Rs. 10/-(Ten) within 02(Two) days from the date of issue of the work order. Time is the essence of the contract failing which the order shall be liable to be terminated and the party shall be debarred from participating in future offer. Acceptance of lowest or any other offer is not obligatory. Purba Bardhaman Zilla Parishad reserves the right to distribute the work amongst qualified Bidders. Sealed offers should reach this office within **16:00 Hr. on 17.11.2026** which should be opened on the same day in presence of attending participants. Required Quantity of Items/Materials may vary as per requirement.

Sl. No.	Description of Work	Time of Completion
1	Supply & Arrangement of a mobile phone for the Official use of the Secretary, Purba Bardhaman Zilla Parishad.	07days

List of Important Dates of Quotation:

Date & Time of Start of receiving Application for Quotation Forms	: On 03.11.2026 from 11:00 Hours
Date & Time of Start of Issuing Quotation Documents	: On 03.11.2026 from 12:00 Hours
Date & Time of End of receiving Application for Quotation Forms	: On 17.11.2026 Up to 11:00 Hours
Date & Time of End of Issuing Quotation Documents	: On 17.11.2026 Up to 12:00 Hours
Date of Submission of Quotation Offer (Along with issued quotation documents)	: On 17.11.2026 Up to 14:00 Hours
Place of Issuing & Submission of Quotation Documents	: Quotation Documents shall be issued from the office of the undersigned and to be submitted in the same office.
Date, Time, Place, and Authority of opening of Quotation	: On 17.11.2026 about 16:00 Hours at the office of the under signed.

3/11/26
District Engineer
Purba Bardhaman Zilla Parishad

Memo No. - DE/NIQ/1356/42 **Date:-** 03/11/2026

Copy of Notice Inviting Quotation forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity to the :-

1-2)	Sabhadhipati/Sahakari- Sabbhadhipati Purba Bardhaman Zilla Parishad .
3)	District Magistrate, Purba Bardhaman & Executive Officer , Purba Bardhaman Zilla Parishad.
4)	Additional Executive Officer / Financial Controller & Chief Accounts Officer/ Secretary, Purba Bardhaman Zilla Parishad
5)	Adhyaksha, District Council, Purba Bardhaman Zilla Parishad
6-15)	Karmadhakshya (All), Purba Bardhaman Zilla Parishad
16-19)	Sub-Divisional-Officer, (All), Purba Bardhaman
20-26)	Executive Engineer, WBSRDA, Bardhaman Division, Purba Bardhaman / Executive Engineer-I, Bardhaman Division , P.W.D. / Executive Engineer-II, Bardhaman Division , P.W.D. / Executive Engineer, Asansol Division , P.W.D. / Executive Engineer, Electrical Division, PWD / Executive Engineer, Bardhaman North Highway Division, P.W.(Roads) Directt./ Executive Engineer, Bardhaman South Highway Division, P.W.(Roads) Directt., Bardhaman.
27)	D.I.A., Purba Bardhaman Zilla Parishad is requested to arrange publication in Web Site http://www.burdwanzp.org
28-41)	Assistant Engineer (All)/ Sub Assistant Engineer (All) / H.C./ Acctt. , D.E's/Acctt. ,ZP , Purba Bardhaman Zilla Parishad
42)	Notice Board, Engineering Wing, Purba Bardhaman Zilla Parishad /One Extra Copy to District Engineer, Purba Bardhaman Zilla Parishad

3/11/26
District Engineer
Purba Bardhaman Zilla Parishad